



School Of  
**ARTS &  
SCIENCES**  
C H A N N E L  
I S L A N D S

**Arts & Sciences Chairs Meeting  
January 23, 2024  
9:00 – 10:30 AM  
J. Handel Evans Conference Room  
Meeting Minutes**

**Attendees:** Jose Alamillo, Stacey Anderson, Ahmed Awad, Raquel Baker, Geoff Buhl, Rainer Buschman, Stephen Clark, Alison Harris, Phil Hampton, Trina Darakjy, LaSonya Davis, Sonsoles de Lacalle, Colleen Delaney, Erich Fleming, Kimmy Kee Rose, Vandana Kohli, Marianne McGrath, Kiki Patsch, Chris Scholl, Bryan Swig, Greg Wood

**Absent:** Heather Castillo, Jacob Jenkins, Lindsey O’Conner, Brian Thoms

**I. Meeting Minutes**

The meeting minutes for November 14 and 28 minutes were approved.

**II. Information Items**

*Facilities update:* LSO Swig presented the following updates:

- The Esports lab in Trinity Hall is close to completion.
- Apartment residents are moving into Anacapa Canyon this week.
- Construction on Gateway Hall is on hold due to permit issues.
- Facilities is working toward repairing the Aliso Hall roof issues.
- The Dolphin Pantry is moving into a larger space in Arroyo Hall.
- Student Housing welcomed 1,107 residents to the dormitories for the Spring 2023 Semester.
- The New ProCard Handbook was released. Financial Services will host coffee hours to answer questions on January 25.
- The opening of Santa Barbara Avenue has been delayed.
- The Mission Lounge is being rebranded as a Commuter Lounge.
- Mary Laurence, Kirk England and Megan Hickernell of the Academic Planning and Budgeting have resigned.

*Safety inspection and hazard assessment:* LSO Swig reminded Chairs that safety inspection for teaching labs will be completed by the IST staff. Safety Inspections for the research labs are the responsibility of the PI. Chairs are responsible for conducting hazard assessments for courses offered in the Spring 2023 semester not offered during Fall 2022.

*Faculty Excellence Awards deadline:* AD Hampton reminded Chairs that nominations for Faculty Excellence Awards are due by February 9.

*Chai & Bye:* AD Hampton announced that a Celebration of Service for Dean Kohli will be held on January 30 from 4:30 – 6:00 Pm in the Broome Library Exhibition Hall.

Dean Kohli offered the following advice to the Chairs:

- Never abandon the formal recognition of faculty or the work of your colleagues.
- Be a strong council of chairs and listen to administrative directions to move the University forward.
- Engage with Senate.

### **III. Discussion Items**

*Enrollment updates from Chairs:* At Dean Kohli's request, the Chairs provided the following enrollment updates:

- Anthropology is a heavy service program. The program has a record high of 28 students this year, and all the required classes are above 20.
- Art is currently at 273, which is less than the 290 goal. The program worked over the break to obtain the current numbers.
- Black Studies is tracking sections and found that the online sections are full, and the in-person class is quite open.
- Biology is within the target. The program anticipates a bump in upper division electives.
- Chemistry is close to the FTES target and has a few classes that have low enrollment.
- Chicana/o Studies is below target. During the break, the program conducted outreach efforts to help a few students get enrolled. The lower division enrollments are good, while the upper division numbers are low.
- English is below target and the major classes have low enrollments.
- ESRM is currently 1% above target and has had to cancel a few classes due to low enrollments.

- Global Languages projects an increase over the Spring enrollment target. The program expects that the annual target will be met.
- Health Science is going well and may have a few spots open in lower division courses.
- History is doing well with 132 FTES with a target of 134.
- Math enrollments are low, but the program is pleased with how full the courses are this semester.
- Nursing enrollments are low due to a number of factors.
- Physics is doing ok and offering a few units under target. The program is working on outreach to contact students to register in low enrolled classes.
- The program is 5% above the Spring semester target and has closed a few under-enrolled courses.
- Psychology's online classes are all full and the in-person enrollments are low. The program's core classes and elective numbers look good.