



**Arts & Sciences Chairs Meeting**  
**November 4, 2025**  
**9:00AM – 10:30AM**

**Zoom:** <https://csuci.zoom.us/j/83561376941>

- **Meeting Minutes**
  - [October 21, 2025](#)
- **Discussion Items**
  - [Low-enrolled course guidelines and review timeline](#)
  - [Course fees](#)
  - Budget Advisory Committee update
  - [Office allocation SOP](#)
  - [Program review responsibilities and timeliness](#)
- **Chair Items**
  - Supporting students during these times
- **Informational Items**
  - [A&S Travel](#)
  - NAGPRA reporting
  - Curriculum
  - University Events request timeline
- **Open Discussion**

**Important Dates:**

- Low enrolled course deadlines
  - Dec 5: Deans request enrollment review
  - Dec 12: Chairs submit waiver request
  - Dec 17: Deans respond
  - Dec 19: Appeals to Provost
- [SRPC](#): Friday, Nov 21 @ 11am
- A&S Events
  - Chill with Phil – November 20, Madera Hall 2381, 4-5pm
- Spring 2026 [Transfer Advising Workshops](#)
  - 12/12, 12/15, 12/16, 12/17
- Spring 2026 [New Student Orientation](#)
  - Thursday, January 22 and Friday, January 23
- Save the Date: A&S Spring Welcome Back: Friday, 1/23 (9am – 10:45am)