

Arts & Sciences Chairs Meeting — Minutes

Date/Time: June 17, 2025 | 9:00–10:30 AM (Zoom)

Facilitator: Philip Hampton

Recorder: AI-assisted (draft for Chair review)

1) Meeting Minutes

- Approval of prior minutes postponed (April 8, April 22, May 6, May 20).

2) Informational Items

Follett Update

- CSUCI is exploring course-by-course textbook access only (not campus-wide).
- Faculty asked to review the June 15 email from Dean Hampton and share with colleagues.
- Concerns noted: unclear student notification process; need consistent Canvas/syllabus language; select pilots (e.g., Psychology) may proceed to evaluate cost savings.

Library Update

- Lighting project will close the library July–mid-August (target reopen for Fall 2025).
- Impacts: summer programming, art gallery, meeting spaces; library flags to be removed as part of the project.
- Chairs should share closure information with colleagues and students.

Staffing Update

- Three temporary positions made permanent: Nursing Clinical Coordinator (Hope L.), Nursing Evaluator (Stephanie C.), and Ivy M. (supporting Political Science, MPA, Psychology).
- Biology: Cathy H. & Jessica D. on CSUEU leave; Sarah B. resigning. Emergency backfills in progress.
- Art: Carlos H. (IST) laid off 6/12/25; exploring emergency hire to maintain operations.
- Physics: Trent R. reduced to 0.5 Physics IST + 0.5 Events in the Provost's Office.
- Campus-wide layoffs totaled 13; no merger with CSUN (rumors dismissed).

Student Fees

- Fall 2025: some course fees may be paused; analysts to verify current balances.
- Memo to Provost/President will recommend which fees to pause; programs should plan to spend down balances by October 2025.

Fall Welcome Back

- Wednesday, Aug 20, 2–4 PM, Malibu Hall 100.

2025–26 Chair Meeting Dates

- Fall 2025: Aug 26, Sept 9, Sept 23, Oct 7, Oct 21, Nov 4, Nov 18, Dec 2, Dec 16
- Spring 2026: Jan 27, Feb 10, Feb 24, Mar 10, Mar 24, Apr 7, Apr 21, May 5

3) Discussion Items

- Arts & Sciences SOPs: Dean Hampton to submit to Academic Affairs by June 20, 2025; final feedback from chairs requested.

4) Chair Items

- Advising & course selection (Dana): Chairs raised concerns about disconnects between faculty program advising and central advising. Instances cited where faculty advising plans are overridden, creating misalignment. Chairs called for better coordination and respect for program expertise, especially with lean elective rotations.

Draft prepared from agenda, notes, and Zoom transcript; please send edits for approval at the next Chairs Meeting.