



School Of  
**ARTS &  
SCIENCES**  
C H A N N E L  
I S L A N D S

**Arts & Sciences Chairs Meeting**  
**April 9, 2024**  
**9:00 – 10:30 AM**  
**J. Handel Evans Conference Room**  
**Meeting Minutes**

**Attendees:** Jose Alamillo, Stacey Anderson, Ahmed Awad, Geoff Buhl, Rainer Buschman, Stephen Clark, Colleen Delaney, Erich Fleming, Cynthia Flores, Alison Harris, Phil Hampton, Jason Isaacs, Jacob Jenkins, Kristen Linton, Marianne McGrath, Lindsey O’Conner, Kiki Patsch, Trent Ruiz, Chris Scholl, Bryan Swig, Greg Wood, Argero Zerr

**Absent:** Raquel Baker, Heather Castillo, Trina Darakjy, LaSonya Davis

**I. Information Items**

*Admissions and Financial Aid* – Sunshine Garcia, Executive Director of Financial Aid (Time Certain 9:10 – 9:25): Executive Director Garcia announced that the Department of Education released a major overhaul of the FAFSA for AY 2024-25. She noted that a delayed release of the FAFSA, calculation errors, and other glitches have led to a decline in the number of FAFSA submitted and a backlog of award letters to process. ED Garcia noted that a strategic plan is in place to contact admitted students who have not submitted a FAFSA.

*Reaccreditation Update:* Acting Dean Hampton announced that an April 24-26 on-site visit from the WSCUC is scheduled. He asked Chairs to look for an invitation to an April 25 accreditation meeting with faculty.

*Facilities Update:* LSO Swig provided the following Facilities updates:

- The sidewalk is closed at Santa Barbara Street due to a construction crane in place for the Gateway Hall Project.
- Streetlights on Camarillo Street are currently out due to construction and will be operational by this evening.
- The Procurement Department will host a meeting on Wednesday to clarify year-end processes.

*Summer Session and Workload:* LSO Swig announced that as of April 8, Summer FTES is just over 300. He asked Chairs to begin reviewing enrollments on May 1 and send questions about the viability of courses to the Dean's Office.

*University Impact Day 2024:* Acting Dean Hampton noted that Executive Director of Community & Government Relations Zacarias requested information about how the campus supports the region which could be highlighted in meetings with state legislators. He asked Chairs to provide examples to the Dean's Office by April 12.

*Guided Registration:* Acting AD Flores announced that first year students will receive a "Joining the POD" survey with an option to opt-out of the Learning Communities. Students who do not response to the survey will be guided into five courses with an in-person modality focus. She noted that Chairs would be sent the Guided Enrollment models.

*Spotlight on Research Seed Grant Panel (April 19):* Acting AD Flores announced that Profs. Catherine Burriss, Karina Chavaria, Gareth Harris, and Rachael Jordan will present at the April 19 Spotlight on Research Seed Grant Panel.

*End of Year Celebration Reminder (May 7):* SMEC Ruiz asked Chairs to remind faculty that the End of Year Celebration would be held on May 7 in El Dorado Park.

*Departmental Celebrations:* SMEC Ruiz asked that faculty reach out to him to plan departmental celebrations.

## **II. Discussion Items**

*Admitted Dolphin Day Debrief:* Topic will be discussed at a future meeting.

*TTF Search Update:* Acting Dean Hampton noted that offers have been made to ESRM, Global Languages, and Nursing candidates. He announced that Health Science, Native American and Indigenous Studies, and Asian American Studies candidates are in the interview stage of the search process.

*Summer Compensation Proposal:* Acting Dean Hampton presented a Summer Chair compensation model that is less arbitrary and more equitable with a commitment to increasing transparency.

## **III. Chair Items**

*Event Resources:* Chair Alamillo shared the following Campus event planning resources. He encouraged Chairs to sign-up to receive SMC newsletters and to promote student events on the SMC.

- [CSUCI Institutional Events](#)
- [Student Marketing Center](#)