



School Of  
**ARTS &  
SCIENCES**  
C H A N N E L  
I S L A N D S

**Arts & Sciences Chairs Meeting  
August 27, 2024  
9:00 – 10:30 AM  
J. Handel Evans Conference Room  
Meeting Agenda**

- **Information Items**
  - **Research & Sponsored Programs (RSP) – Dr. Saiqa Anne Qureshi, MBA  
(Time Certain 9:10-9:25)**
  - **Senate Chair – Christina Smith (Time Certain 9:25-9:35)**
  - **Facilities Update**
  - **Lab Safety**
  - **Faculty Fellows**
  - **Syllabi Collection**
  - **Adding Classes**
  
- **Discussion Items**
  - **Enrollment Update and Instructional Budget**
  - **Program Portal**
    - **Chairs Calendar**
  
- **Chairs' Items**