



School Of  
**ARTS &  
SCIENCES**  
C H A N N E L  
I S L A N D S

**Arts & Sciences Chairs Meeting  
September 10<sup>th</sup>, 2024  
9:00 – 10:30 AM  
J. Handel Evans Conference Room  
Meeting Agenda**

- **Meeting Minutes**
  - [Chairs Meeting Minutes 8-13-2024](#)
  - [Chairs Meeting Minutes 8-27-2024](#)
- **Information Items**
  - **UNIV392 Spring 2025 (Time Certain 9:10-9:30)**
    - Veronica Guerrero, Associate Vice President HIPPEE
    - Andrea Grove, Prof. of Political Science
    - Annie White, Associate Prof. of Education
    - Kathleen Klompfen, Faculty Director of LC
  - **Department Dashboard**
    - Chairs Calendar
  - **Facilities Update**
  - **Fall Events**
  - **Staffing Update**
- **Chairs' Items**
  - **Syllabi Collection (Chair Buschmann)**
- **Discussion Items**
  - **Spring Schedule Build**
  - **Development White Papers**
  - **Communication**