



**Arts & Sciences Chairs Meeting  
March 7, 2023  
9:00 – 10:30 am via Zoom  
Meeting Minutes**

**In attendance:** Sean Anderson, Stacey Anderson, Dana Baker, Raquel Baker, Geoff Buhl, Catherine Burriss, Rainer Buschmann, Stephen Clark, Trina Darakjy, Sonsoles de Lacalle, Colleen Delaney, Erich Fleming, Blake Gillespie, Andrea Grove, Philip Hampton, Alison Harris, Jacob Jenkins, Kimmy Kee Rose, Vandana Kohli, Lynette Landry, Jennie Luna, Marianne McGrath, Michael Soltys, Bryan Swig

**Absent:** Greg Wood

**Guests:** Ana Rosa Duran, Director of Enrollment Technology and Operational Data; Sean Kramer, Advisement Systems Analyst

**I. Information Items**

*Time certain 9:10–9:55: Ana Rosa Duran, Degree Planner and Course Demand dashboard:* Director Duran presented an overview of the Degree Planner and available options when advising students. She also reviewed the Course Demand dashboard and demonstrated options to filter and compare data.

**II. Discussion Items**

Strategies for leveraging budgets to move department priorities: This topic was tabled.

**III. Chairs' Items**

*Facility upgrades:* Chair McGrath requested advocacy with overdue facility upgrades. Dean Kohli confirmed support from the Dean's Office.