



**Arts & Sciences  
Joint Chairs and Staff Meeting  
February 21, 2023  
9:00 – 10:30 am via Zoom  
Meeting Agenda**

- **Approval of February 6 Meeting Minutes**
- **Information Items**
  - **Facilities update**
- **Discussion Items**
  - **Instructional Budget Workbook**
    - **Reassign Time**
    - **Synching with the Two-Year Template**
  - **Schedule and enrollment update**
  - **Office space**
- **Chairs' Items**