



**Arts & Sciences Chairs Meeting
Tuesday, August 23, 2022
9:00 – 10:30 am via Zoom
Meeting Minutes**

In attendance: Mary Adler, Jose Alamillo, Sean Anderson, Dana Baker, Raquel Baker, Catherine Burriss, Rainer Buschmann, Stephen Clark, Sonsoles de Lacalle, Colleen Delaney, Erich Fleming, Andrea Grove, Philip Hampton, Alison Harris, Jacob Jenkins, Kimmy, Kee-Rose, Vandana Kohli, Lynette Landry, Marianne McGrath, Jason Miller (for Geoff Buhl), Michael Soltys, Bryan Swig, Greg Wood

Absent: Trina Darakjy, Blake Gillespie

I. Approval of Meeting Minutes

Meeting minutes for May 17 were approved.

II. Information Items

Dean Kohli welcomed returning Chairs, Rainer Buschmann (Chair, History), Jacob Jenkins (Chair, Communications), Marianne McGrath (Chair, Art and Performing Arts), Raquel Baker (Coordinator, Africana Studies) and Lab Safety Officer (LSO) Bryan Swig to the meeting. She announced that the scheduled information items would be addressed in an email communication or at a Joint Chair/Staff Meeting on September 6.

- *Department Operating Budgets and Needs 22/23*
- *Department Support Staff*
- *Block Scheduling Feedback (future meeting)*
- *New Travel Policy*
- *Joint Chair/Staff Meetings*

Dean Kohli requested a rededication from Chairs to respond to requests from the Dean's Office for information and to relay communication in a timely manner.

III. Discussion Items

A&S Reorganization: Dean Kohli reminded Chairs of Provost Avila's request to receive affirmation of future college assignments and a preliminary indication of their preferred autonomous organization by September 5. Chairs were asked to include Dean Kohli in this communication.

Enrollment Update: Dean Kohli announced that, aside from Global Languages, all programs and departments are experiencing a decline in enrollment. Dean Kohli requested that Chairs begin an early consideration of how to maximize enrollments with Spring semester schedules.

Faculty Searches: Dean Kohli anticipates receiving approval to hire eight to ten lines. Provost Avila has dedicated four lines to Asian American Studies, Indigenous Studies, Health Science: Minority Health, and a Chair of Nursing. Dean Kohli suggested that the remaining hires be strongly aligned with the Charting Our Course (COC) initiative, such as Criminology and Criminal Justice, Actuarial Data Science, and Video Production. Dean Kohli asked Chairs present to indicate whether they would be requesting a line, the following requests were noted:

- Art: Two TT hires - Painting (core study of art) and Animation (strong interest in area). No art historian that focuses on Asian-American art history.
- Anthropology: TT hire with socio-cultural specialty.
- Biology: TT hire with biotechnology and developmental or synthetic biology.
- English: Like to advocate for creative writing and TT lines in creative writing with background in Asian American or Native American.
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- ESRM: TT line with environmental justice and coastal specialty.
- Communications: TT hire with social media specialty which aligns with COC.
- Global languages: TT in linguistics for interpretation and translation studies.
- Health Science: Existing open TT line
- History: American history and identified 2 positions in History: African American and Indigenous histories.
- Nursing: Three TT lines
- Performing Arts: One TT line.
- Psychology: Latino mental health specialization.

Dean Kohli will consider input from Chairs, COC commitments, FTES, and enrollment numbers in preparing faculty recruitment recommendations for Provost Avila.

Office Space: Dean Kohli requested that Chairs inventory office space currently utilized within each program and department, and to identify facilities, rooms and spaces requiring upgrades. With limited office space, the Dean asked that Chairs determine office locations for new 23-24 AY hires in the Spring semester.

Student Advising Outreach: Topic to be discussed at a future meeting.

Attendees agreed to extend the meeting to 10:45 a.m.